

LICHFIELD DISTRICT COUNCIL

Queens Baton Relay

VOLUNTEER

JOB DESCRIPTION

Post Title: QBR Route Marshal

Responsible to: Zone manager

Responsible for:

Main Purpose of Post:

1. To ensure the safety of the public who line the streets to watch the passing of the Baton
2. To ensure that the public watch the passing of the Baton in an orderly manner
3. To prevent the public from entering the road when the Baton Convoy is in procession
4. To report any issues surrounding public order to the Zone Manager

SUMMARY OF DUTIES

- To advise the Zone Manager of any events appertaining to the Baton Relay Convoy
- To inform the Zone Manager of any issues that occur during the passing of the Baton surrounding public order
- To be proactive in engaging with the public if they have any concerns with public order
- To engage with the public to offer general advice and to respond to general enquiries

PERSON SPECIFICATION – RECREATION ASSISTANT

	ESSENTIAL	DESIRABLE
EXPERIENCE	Must be personable, confident and friendly	Previous event experience
QUALIFICATIONS		SIA or equivalent certificate
TRAINING		
PARTICULAR SKILLS OR ABILITIES	Ability to work as team member Ability to work on own initiative Good verbal communication skills	
OTHER FACTORS	Need to be in good health and capable of undertaking volunteer duties required for the Queens Baton Relay and outlined in this Job Description.	